

Title: #VIII-10. Safety & Loss Control Policy Statement

Date: July 9, 2025

Purpose

The purpose of this policy is to affirm WVU Parkersburg's commitment to providing a safe and healthy work environment for all employees, volunteers, students, and visitors, and to minimize risks of injury, property damage, and financial loss through effective safety and loss control practices.

Policy Statement

At WVU Parkersburg, safety is a core value. We are committed to maintaining a proactive Safety and Loss Control Program that identifies, evaluates, and mitigates risks to ensure the well-being of all individuals and the protection of organizational assets.

To achieve this, we will:

- Comply with all applicable federal, state, and local safety regulations.
- Establish, implement, and continuously improve written procedures for risk management, hazard identification, and accident prevention.
- Provide safety training and education to all employees and relevant stakeholders.
- Encourage and empower staff to report unsafe conditions or behaviors without fear of retaliation.
- Investigate all incidents and near-misses to determine root causes and take corrective action.
- Regularly inspect facilities, equipment, and work processes to identify and control risks.
- Designate a Safety Coordinator or Committee to oversee the program and ensure accountability.
- Promote a culture where safety is everyone's responsibility.

Responsibilities

- **Supervisors and Managers** are responsible for enforcing safety practices, providing necessary resources, and modeling safe behavior.

- **Employees** are responsible for following all safety rules, reporting hazards, and participating in training sessions.
- **The Safety Coordinator/Committee** will monitor compliance, lead investigations, and recommend improvements.

Review and Compliance

This policy will be reviewed annually and updated as necessary. Non-compliance with safety policies may result in disciplinary action, up to and including termination.

**Responsible Administrator: Executive Director Finance & Administration,
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