

CDEV 220: ETHICS AND ADMINISTRATION 1

Credit Hours: 3

Scheduled hours per week

Lecture: 3

Lab: 0

Field Experience Hours: 10 hours of field experience total for the semester

Catalog Course Description:

Background and ethics issues related to administering early childhood programs.

Prerequisites: None

Corequisites: 10 hours of field experience must be completed to successfully complete the course.

Course learning Outcomes:

1. Identify the responsibilities required in the administration of a quality program for young children. (NAEYC Standards 1d, 6a-e) (WV Standards 7.1-1.6)
2. Examine leadership and management styles. (NAEYC Standards 6a) (WV Standards 4.1, 6.1-6.7)
3. Evaluate the techniques used for program planning in early childhood settings. (NAEYC Standards 1d, 6b) (WV Standards 4.5, 7.6)
4. Design developmentally appropriate environments for young children. (NAEYC Standards 1d, 4a, 4c) (WV Standards 4.1, 4.2)
5. Describe health and safety requirements set by local, state, and national regulatory agencies for best practice in early childhood programs. (NAEYC Standards 6b) (WV Standards 5.1-5.7)
6. Demonstrate a variety of effective communication methods with families and the community. (NAEYC Standards 2a, 2b, 2c) (WV Standards 2.1-2.5, 3.4, 7.5)

CLO Assessment Methods: Discussion forums, written assignments, projects, and quizzes.

Topics to be studied:

- Planning for responsibilities and duties required as the administrator
- Examining leadership and management styles and their impact on staff, children and parents.
- Communicating with parents effectively to identify needs of the program such as following policy, meeting the needs of the children and the staff and making the environment the most effective learning tool.
- Program planning and tools to use including program design and financial responsibilities.

Relationship of course to program or Discipline Learning Outcomes:

AAS 2 Early childhood educators will demonstrate effective ways to form partnerships with families and the community. (NAEYC 2)

AAS 5 Early childhood educators will choose developmentally appropriate curriculum for young children. (NAEYC 5)

AAS 6 Early childhood educators will demonstrate professional commitment to children, families, co-workers, administrators, and their community. (NAEYC 6)

Check if approved as: ☐ Foundational Learning Course ☐ Reinforcement Learning Course

Special projects or requirements of the course:

Develop a Director's Tool Kit

Additional information: NA

Prepared by: Christi Calvert

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